



Project Number: \_\_\_\_\_

For U&CF Use Only

# GRANT APPLICATION FORM

## T.R.E.E. Grant Program

Project Title: \_\_\_\_\_

Location (City): \_\_\_\_\_

Tree City USA:  Number of Years Recognized: \_\_\_\_\_

Tree Campus USA:  Number of Years Recognized: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Organization's Federal DUN# \_\_\_\_\_

Brief Project Description:           (Please attach a separate, maximum 2-page narrative that clearly states the project need, objectives, methods, and deliverables.)

Is this project currently funded? Yes No Was this project previously funded? Yes No

Will this project be possible without grant funding? Yes No Can this project occur without full requested amount? Yes No

(a) UCF Funds Requested \$ \_\_\_\_\_

(b) Local \$ Match Provided \$ \_\_\_\_\_

(c) Value of In-Kind Match \$ \_\_\_\_\_

Total Project Amount (a+b+c) \$ \_\_\_\_\_

Timetable: (Starting Date) \_\_\_\_\_ (Ending Date) \_\_\_\_\_

\_\_\_\_\_  
Name of Representative

\_\_\_\_\_  
Title of Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

*Upon authorization of approval for financial assistance, grantees will be assigned a grant number and a maximum dollar amount to expend. Prior to expending funds, applicants must submit an updated project workplan.*



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# BUDGET PROPOSAL FORM

## T.R.E.E. Grant Program

**Applicant Name:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

Item	Grant Share Direct Expenses or Cash Purchases	MATCH			Total
		Applicant Direct Expenses or Cash Purchases	Applicant In-kind Personnel Services: Volunteer and Staff Hours	Applicant In-kind Donated: Services, Supplies, or Equipment use	
Administration (Project-allocable general overhead costs)					
Personnel (Project-related Labor, both staff and volunteer time, fringe benefits)					
Contractual Services (consultants, landscape architects, arborists, engineers, etc.)					
Supplies (itemize as necessary – plant materials, printing costs, postage, etc.)					
Other:					
<b>TOTAL:</b>					

*This form is for the summary of your budget information. A budget narrative (1-page maximum) that includes a detailed list of expenditures should be provided on an additional page if necessary.*