

# Arizona State Wildfire Qualification Review Committee

MINUTES **May 06, 2013**

**1000 – 1530**

**PHOENIX, AZ**

MEETING CALLED BY	Susan Burger, AZSF Training Specialist
TYPE OF MEETING	Qualifications Review Meeting
COMMITTEE MEMBER ATTENDEES	Az State Forestry Reps: Susan Burger, Russ Shumate (for J. Downey), Kevin Boness, Gene Beuadoin Phoenix District Reps: Al DiBenedetto – Scottsdale FD Flagstaff District Reps: Randy Chevalier – Show Low FD Tucson District Reps: Dugger Hughes – Northwest FD, Al Kingsley – Tubac FD, Mark South – Tubac FD
COMMITTEE MEMBERS ABSENT	Bob Arthur – Canyon FD, Darrell Willis – Phoenix FD Jayson Coil – Sedona FD, Dennis Stern – Lakeside FD Stu Rodeffer – Northwest FD
CHAINSAW SUB-COMMITTEE GUESTS	None
GUESTS	James Cantelme – Daisy Mountain FD, Shelby Erickson – Highlands FD, Dirch Foreman – Highlands FD, Nade Galligan – Daisy Mountain FD, Art Gonzales – Phoenix FD, Randy Kennedy – Daisy Mountain FD, PJ Lingley – Sedona FD, Troy Lutrick – Glendale FD, Steve Quintero – Mayer FD, Mark Sachara – Ponderosa FD

<b>ITEM #1 Discussion Items</b>		
<ul style="list-style-type: none"> <li>• <b><u>Chain Saw Program Update:</u></b> <ul style="list-style-type: none"> <li>* There are no revisions or updates to announce regarding the Chain Saw Policy at this time.</li> </ul> </li> <li>• <b><u>Discussion/Revisions (Clarifications) to Committee By-Laws or the Policy #25:</u></b> <ul style="list-style-type: none"> <li>* Following up on the request that was made by the Committee to allow 40% of the total required fireline hours for ICT4 to be completed on All Hazard incidents. The State FMO has approved the request of the Committee. The Committee has approved the revised By Laws and Policy 25. The Policy will be presented to the State Forester to final approval and will be posted after the revisions are signed.</li> <li>* The topic was brought before the Committee again regarding the function and potential ways to implementing the Skills Crosswalk (Wildland Training for Structural Firefighters) in Arizona. As previously discussed during the meeting on February 6<sup>th</sup> the use and implementation of the Skills Crosswalk in Arizona will be re-addressed following the fire season.</li> <li>* There was some discussion regarding the role and function of the newly formed Training Committee. The training committee has been established primarily to carry out a Qualification needs analysis within the State and, based on that analysis; ensure that the needed training is made available to support appropriate development of positions within Arizona.</li> <li>* <b>NOTE: The current 310-1 (issued Oct 2012) and the newly revised Policy #25 (awaiting signature and not yet posted to the website) now include the NIMS requirements. This has resulted in many of the requests being listed as "Not Approved Until..." These requests will not be reviewed again by the committee unless there are additional criteria that have not been met. The requested qualification will be included on the 2013 Red Card after documentation has been accepted by the Training Specialist.</b></li> </ul> </li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>• Update IQS/ROSS/Red Cards following the Committee Meeting</li> </ul>	Susan Burger	June 1 <sup>st</sup> 2013

ITEM #2	File Reviews
REQUESTS/ CONCLUSIONS	<ul style="list-style-type: none"> <li>• <b><u>BIRTCHEER, David – Az. State Forestry (Phx):</u></b> Initiate ICT4 taskbook – Not Approved until Training Certificate for IS-700 is submitted. Does not need to return to committee; training specialist will review IS-700 Certificate. The Committee strongly recommends that David complete Firing Operations (S-219) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting ICT4 Qualification.</li> <li>• <b><u>CLEMENT, Wayne – Guadalupe FD:</u></b> Complete ENGB taskbook – Not Approved until fire experience logs for ENGB trainee assignments have been submitted. Does not need to return to committee; training specialist will review experience logs. The Committee strongly recommends that Wayne complete Firing Operations (S-219) to support his overall development and knowledge of skills.</li> <li>• <b><u>COMELLA, Daniel – Peoria FD:</u></b> Initiate FACL taskbook - Approved.</li> <li>• <b><u>CORRIE, Doug – Peoria FD:</u></b> Initiate ENGB taskbook – Not approved until Training Certificates for Basic Wildland Firefighter training have been submitted. Does not need to return to committee; training specialist will review Training Certificates. The Committee strongly recommends that Doug complete Firing Operations (S-219) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting ENGB Qualification.</li> <li>• <b><u>CRAIG, Darrell – Az. State Forestry (Flg):</u></b> Completed ENGB taskbooks – Not approved until Training Certificate for I-200 is submitted. Does not need to return to committee; training specialist will review I-200 Certificate.</li> <li>• <b><u>DENNETT, Carrie – Az. State Forestry (AZS):</u></b> Transfer File Review. It was overlooked at the meeting on 2/6/13 that her SITL Qualification is current and does not expire until 2017. Currency in ICT4 is, therefore, not required. The committee approves SITL and her current training positions DOCL(t) and RESL(t). The currency assignments are required for ICT4, CRWB, ENGB, &amp; FIRB.</li> <li>• <b><u>DeWITT, Garrett – Taylor FD:</u></b> Initiate MEDL taskbook – Not approved until Training Certificate for IS-700 is submitted. Does not need to return to committee; training specialist will review IS-700 Certificate.</li> <li>• <b><u>ECKLE, Kellan – Central Yavapai FD:</u></b> Transfer File Review. Currently Qualified as ENGB, FALB, FIRB(t) and ICT4(t). He has submitted his Master Records from the Prescott National Forest. The Committee accepts all current qualifications. The Committee strongly recommends that Kellan complete Firing Operations (S-219) to support his overall development and knowledge of skills prior to requesting the FIRB or ICT4 qualification.</li> <li>• <b><u>FINCK, Jeffery – Mohave Valley FD:</u></b> Initiate MEDL taskbook – Approved.</li> <li>• <b><u>FISK, Benjamin – Summit FD:</u></b> Completed ENGB taskbook – Not approved until Training Certificate for I-200 has been submitted. Does not need to return to committee; training specialist will review I-200 Certificate.</li> <li>• <b><u>GALLIGAN, Nade – Daisy Mountain FD:</u></b> Initiate ENGB taskbook – Approved. The Committee strongly recommends that Nade complete Firing Operations (S-219) to support his overall development and knowledge of skills before requesting ENGB Qualification.</li> <li>• <b><u>GARNER, Levi – Sunsites Pearce FD:</u></b> Initiate ENGB taskbook – Approved. The Committee strongly recommends that Levi complete Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting the ENGB Qualification.</li> <li>• <b><u>GONZALES, Arthur – Phoenix FD:</u></b> Initiate STEN taskbook. Approved</li> <li>• <b><u>GRAINGER, Tony – Tri City FD:</u></b> Initiate ENGB taskbook – Approved.</li> <li>• <b><u>HENDRIX, Cameron – Golder Ranch FD:</u></b> Completed CRWB taskbook – Approved. Initiate ICT4 taskbook – Approved.</li> <li>• <b><u>HOOD, Ron – Pinion Pines FD:</u></b> Completed ENGB taskbook – Not Approved. The Committee will review Ron's file again after he submits he missing documentation (i.e. Training Certificate for I-200, Current Fire Experience Records &amp; completed taskbook evaluations that are not missing information).</li> <li>• <b><u>HUNT, Jeff – Beaver Dam Littlefield FD:</u></b> Initiate MEDL taskbook – Not Approved until EMT card (Basic or Paramedic) has been submitted. Does not need to return to committee; training specialist will review EMT documentation.</li> <li>• <b><u>JACKSON, Damon – Beaver Dam Littlefield FD:</u></b> Initiate ENGB taskbook. Not Approved. The Committee will review Damon's file again after he submits the missing documentation (i.e. Training Certificate for IS-700, Fire Experience Record that document the required FFT2, FFT1 trainee &amp; FFT1 hours per Policy #25, Agency Certification signature for FFT1 taskbook).</li> <li>• <b><u>JOHNSON, Josh – Black Canyon City FD:</u></b> Initiate STEN &amp; ICT4 taskbooks – Approved.</li> <li>• <b><u>JOHNSON, Linda – Az. State Forestry (AZS):</u></b> Initiate COST taskbook. Approved.</li> <li>• <b><u>KRITER, Justin – Taylor FD:</u></b> Initiate MEDL taskbook – Approved.</li> <li>• <b><u>LAUBER, Brian – Az. State Forestry (AZS):</u></b> Complete DOCL taskbook – Approved.</li> <li>• <b><u>LUTRICK, Troy – Glendale FD:</u></b> Initiate DMOB taskbook – Approved.</li> <li>• <b><u>MAUZY, Kaleb – Fry FD:</u></b> Initiate STEN &amp; ICT4 taskbooks – Approved. The Committee strongly recommends that Kaleb complete Firing Operations (S-219) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting the STEN or ICT4 Qualifications.</li> <li>• <b><u>McGUIRE, Mike – Rio Rico FD:</u></b> Transfer File. Continue with DIVS taskbook that is currently open. Committee reviewed this request during the 2/6/13 meeting and requested additional fire experience documentation. That documentation was provided. The Committee accepts the DIVS taskbook that was initiated on 6/1/12 while Mike was working for Texas.</li> <li>• <b><u>McMURTRIE, Steven – Fry FD:</u></b> Initiate TFLD taskbook – Not Approved until current fire experience records have been submitted. Does not need to return to committee; training specialist will review experience logs.</li> <li>• <b><u>MILLER, Andrew – Casa Grande FD:</u></b> Initiate STEN taskbook – Approved.</li> <li>• <b><u>MORALES, Angel – Sedona FD:</u></b> Initiate ENGB taskbook – Approved. The Committee strongly recommends that Angel complete Firing Operations (S-219) to support his overall development and knowledge of skills before requesting ENGB Qualification.</li> </ul>

- **MOSER, Cory – Prescott FD:** File Review for ICT4. Asked Committee to review for ICT4. Documentation was missing in Cory's file re: ICT4 qualification from 2009. Committee approved ICT4.
- **OJEDA, Andres – Beaver Dam Littlefield FD:** Completed ENGB taskbook – Not Approved. The Committee will review Andres file again after he submits Fire Experience Record to document sufficient assignments in the Timber Fuel Type and submits a Training Certificate for I-200.
- **ORTIZ, Albert – Oracle FD:** Complete ENGB taskbook – Not Approved until Training Certificate for I-200 has been submitted. Does not need to return to committee; training specialist will review I-200 Certificate.
- **ORTIZ, Rocky – Regional Fire and Rescue:** Initiate ENGB taskbook - Not Approved until Training Certificate for IS-700 has been submitted. Does not need to return to committee; training specialist will review training certificate.
- **OSBORNE, Darrin - Prescott FD:** Complete MEDL taskbook – Not Approved until Training Certificates for IS-700 & IS-800 are submitted. Does not need to return to Committee for MEDL qualification. Training Specialist will review Training Certificates. Complete ENGB taskbook – Not Approved. The Committee will review Darrin's file again after he submits the required 3<sup>rd</sup> Taskbook Evaluation (per Policy #25). Training Certificate for IS-700 is also required.
- **QUINTERO, Steve – Mayer FD:** Initiate ENGB taskbook – Not approved until Training Certificate for IS-700 has been submitted. Does not need to return to committee; training specialist will review training certificate. The Committee strongly recommends that Steve complete Firing Operations (S-219) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting ENGB Qualification
- **RIVERA, Arnoldo – Goodyear FD:** Initiate ENGB taskbook – Not Approved. The Committee will review Arnoldao's file again after he submits the missing documentation (i.e. Training Certificate for S-131 & IS-700, FFT1 taskbook pages, and fire experience records for FFT2 and FFT1 trainee assignments to document that he meets the required fireline hours as outlined in Policy #25).
- **SALOTTI, Darren – Daisy Mountain FD:** Initiate MEDL taskbook – Approved
- **SANDERS, Paul – Flagstaff FD:** Transfer File from Coconino NF. Current Qualifications through ENGB(t) – Approved.
- **SCHUSTER, Alan – Casa Grande FD:** Initiate ENGB taskbook – Approved. The Committee strongly recommends that Alan complete Firing Operations (S-219) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting ENGB Qualification
- **SEETS, James – Central Yavapai FD:** Initiate ICT4 taskbook – Approved.
- **SHANK, Jan – Scottsdale FD:** File Review for TFLD qualification. Not Approved until Documentation from assignment during 2012 season is submitted. Does not need to return to committee; training specialist will review training certificate.
- **SHUMATE, Russ – Az. State Forestry (A1S):** Initiate DIVS taskbook – Approved.
- **SIMINGTON, Brian – Mayer FD:** Initiate FOBS taskbook – Approved.
- **SNYDER, Tim – Chino Valley FD:** Complete FELB taskbook – Not Approved until a Training Certificate for I-200 has been submitted as well as a second FELB(t) assignment with a fully successful taskbook evaluation. Does not need to return to committee; training specialist will review training certificate and the Az State Forestry Phoenix District Forester will review the second taskbook assignment.
- **TODD, Jeff – Tempe FD:** Initiate ENGB taskbook – Approved.
- **VALLEJOS, Robert – St Johns FD:** Initiate ICT4 taskbook – Approved. The Committee strongly recommends that Robert complete Firing Operations (S-219) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting ICT4 Qualification
- **WARD, Garrett – Scottsdale FD:** File Review for ENGB trainee – Approved. Note that Garrett was previously an ENGB but his qualification has expired. Garrett has already shown sufficient depth of experience. He will be required to complete the ENGB taskbook but will not be required to complete additional assignments or hours beyond what it takes for him to complete the taskbook. Garrett is also required to build his file with his Training Certificates, Course Rosters, or Formal Letters and sufficient fire experience logs before he will be approved as an ENGB.
- **WEBER, Luke – Golden Valley FD:** Initiate ENGB taskbook – Not Approved until Training Certificate for S-131 has been submitted. Does not need to return to committee; training specialist will review training certificate. The Committee strongly recommends that Luke complete Firing Operations (S-219) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting ENGB Qualification
- **ZUPANCIC, Frank – Tri City FD:** Initiate STEN & ICT4 taskbooks – Approved.

	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Update IQS/ROSS/Red Cards accordingly</li> </ul>	Susan Burger	March 05, 2013

NEXT MEETING	<p><b>Next Meeting</b>  <b>October 08, 2013</b>  <b>Location to be Announced</b>  <b>Time: 1000-1530</b></p> <p><b>Friday September 6<sup>th</sup> is the deadline for requests to be included on the agenda for the October 8<sup>th</sup> Qualification Review Meeting</b></p>
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If you were approved to initiate a new task book please send a copy of the initiation page (i.e. the task book cover sheet) to the training specialist. IQS, ROSS, and your 2013 Red Card will not be updated with the new trainee position until that page is received.

The Following People submitted requests after the March 22<sup>nd</sup> deadline and their files were not reviewed by the Committee during this meeting. The following requests will be reviewed via e-review if the activity of the upcoming fire season allows. Any requests not reviewed during the summer will be addressed during the next scheduled committee meeting on October 8<sup>th</sup>.

- ABEL, Todd – Central Yavapai FD:
- APPELS, Ron – Arivaca FD:
- ASHCRAFT, Chad – Pinetop FD:
- BAUGUS, Brandy – Rincon Valley FD:
- BLISS, Scott – Central Yavapai FD:
- BORTZMAN, Adam – Scottsdale FD:
- DAVIDSON, Glenn – Chino Valley FD:
- ELLIOTT, Flip – Az. State Forestry (Tucson):
- ESQUIBEL, Tyson – Peoria FD:
- ESTER, Stacey – Highlands FD:
- HALTER, Ferron – Heber Overgaard:
- HANSEN, Bruce – Wickenburg FD:
- JARVIS, Rob – Christopher-Kohls FD:
- LEAKE, Ken – Phoenix FD:
- LESS, Dale – Christopher-Kohls FD:
- LITCHFIELD, Ron - Central Yavapai FD:
- LUCAS, Ralph – Prescott FD:
- MACHADO, Ray – Rio Rico FD:
- MACKEY, Adam – Northwest FD:
- MACKEY, Adam – Northwest FD:
- MAYHALL, Matt – Chino Valley FD:
- OJEDA, Andres – Beaver Dam Littlefield FD:
- PALLETTE, Asa – Rincon Valley FD:
- ROBINSON, Brian – Northwest FD:
- RUSH, Patrick – ADOC:
- SCHLOSS, Derek – Northwest FD:
- SHELDON, James – Rio Rico FD:
- SHILL, Nicholas – Christopher-Kohls FD:
- SMITH, Pete – Gilbert FD:
- VAN SLYKE, Zackery – Alpine FD:
- WILLIS, Darrell – Prescott FD:
- WRIGHT, Larry – Cottonwood FD:

If you have submitted a request for the Qualification Review Committee and your name is not on the list above please contact Susan Burger at 623-445-0274 x220 to make sure your request gets on the list. Thank You. SB